

Compliance Report on SEC Notification

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Status of Compliance of Corporate Governance

Status of compliance with the condition imposed by the Commission's notification no SEC/CMRRCD/2006-158/admin/02-08 dated 20th February 2006 issued under section 2cc of the Securities and Exchange Ordinance, 1969

Condition No.	Title	Compliance status		Explanation for Non-compliance with the condition
		Complied	Not Complied	
1.1	Board's size: Board members should not be less than 5 five and more than 20 (twenty)	✓		
1.2 (i)	Number of independent director: At least 1/10th	✓		
1.2 (ii)	Appointment of independent director by Elected Directors	✓		
1.3	Chairman of the Board and Chief Executive and their responsibilities	✓		
1.4	The Directors' Report to Shareholders on:			
1.4 (a)	FS present fairly its state of affairs, results of its operations, cash flow & changes in equity	✓		
1.4 (b)	Maintainance of Proper books of Accounts	✓		
1.4 (c)	Appropriate accounting policies consistently applied in FS preparation and accounting estimates are based on reasonable & prudent judgment	✓		
1.4 (d)	International accounting standards as applicable in Bangladesh, followed in financial statements preparation & any departure adequately disclosed	✓		
1.4 (e)	The system of internal control is sound in design & effectively implemented & monitored	✓		
1.4 (f)	No significant doubt upon its ability to continue as a going concern	✓		
1.4 (g)	Significant deviations from last year in operating result	✓		
1.4 (h)	Key operating and financial data fo at least preceding three years	✓		
1.4 (i)	If the company has not declared dividend reasons thereof	✓		
1.4 (j)	Number of Board meeing held & attendance by each director	✓		6 Board meeting 60% attendance
1.4 (k)	Pattern of shareholding	✓		

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Condition No.	Title	Compliance status		Explanation for Non-compliance with the condition
		Complied	Not Complied	
2.1	Appointment of Company Secretary, CFO, Head of Internal Audit & defining their respective roles, responsibilities and duties	✓		
2.2	Attendance of Company Secretary, CFO, at Board of Directors' meeting	✓		
3.0	Audit Committee	✓		
3.1 (i)	Number of members of Audit Committee	✓		
3.1 (ii)	Constitution of Committee with Board members Inclusion of Independent Director	✓		
3.1 (iii)	Fill of the Casual vacancy in Committee	N/A		
3.2 (i)	Selection of the Chairman of Audit Committee	✓		
3.2 (ii)	Qualification of the Chairman of Audit Committee	Graduate		
3.3.1 (i)	Report by the Audit Committee on its activities to the Board of Directors	✓		
3.3.1 (ii)(a)	Reporting on Conflicts of interests			No such incidence
3.3.1 (ii)(b)	Suspected of presumed fraud or irregularity or material defect in the internal control system			No such incidence
3.3.1 (ii)(c)	Suspected infringement of laws			No such incidence
3.3.1 (ii)(d)	Any other matter			No such incidence
3.3.2	Reporting of Qualified point to Commission			No such incidence
3.4	Reporting of activities to the Shareholders and General Investors	✓		
4.0	External/Statutory Auditors	✓		
4.00 (i)	Appraisal or valuation service or fairness opinions	✓		
4.00 (ii)	Financial information systems design and implementation	✓		
4.00 (iii)	Book-keeping or other services related to the accounting records of financial statements			
4.00 (iv)	Broker-dealer services	✓		
4.00 (v)	Actuarial services	✓		
4.00 (vi)	Internal audit services	✓		
4.00 (vii)	Any other services that the audit committee determined	✓		